



POLICY	Issue: 1.0
Firearms Recovery & Submission to NFFID	Date: 09/05/2008

Policy Statement

The Civil Nuclear Constabulary (The Constabulary) is committed to the safe recovery of non-Constabulary firearms, their component parts and ammunition, which come into its possession. Further the Constabulary will ensure the preservation of forensic evidence and the application of a common national standard for forensic examination and inclusion on to the National Firearms Forensic Intelligence Database (NFFID).

In order to meet these standards, the Constabulary will:

- Ensure all firearms, their component parts and ammunition that come into the possession of the Constabulary, are checked over by an authorised firearms officer (AFO) and rendered safe to handle and move.
- Ensure officers receive training in preserving forensic evidence when handling such items.
- Ensure all such items are placed in suitable bags or containers to preserve forensic evidence. These bags/containers to be labelled and signed by the officer handling the items, certifying the contents, relevant history details, and the fact that the item(s) have been rendered safe.
- Ensure, through memoranda of understanding (MOUs) with the local Constabulary/Force, that they are involved and assist in giving advice on determining whether the items/evidence are appropriate to be submitted for forensic examination and inclusion on the NFFID. The host Constabulary/Force should be consulted as to whether their scenes of crime (SOC) and/or crime scene investigator (CSI) should attend.
- Ensure the proper documentation and storage of such items coming into Constabulary possession. Normally this will mean the booking in, documentation of, and storing of such items in the facilities offered by the host Constabulary/Force, but may in an emergency require temporary storage with the Constabulary.

Aims of the Policy

To ensure the safe handling and storage of any firearms, their components and ammunition which are not owned by the Constabulary, to prevent injury to the Public and CNC Staff, and maximise the forensic evidence associated with the recovery of such items.

This policy is not enacted by further management system documents.

Document Reference	CNC/POL/9.6	Page 1 of 1
Uncontrolled when printed unless subject to controlled issue Refer to Index of Policies for current version		